## MyPortal.MD set up instructions for Neurology Consultants of Arizona:

Help us save the trees!

Once you have created your portal account, you will be on your personal dashboard.

Scroll to the bottom of the page to the 'Getting Started' section.

## **Getting Started**

- Demographics
  - 1. Fill Out Demographics
  - 2. Fill Out Primary Insurance
  - 3. Fill Out Secondary Insurance
  - 4. Consent Forms/Patient Paperwork
  - 5. Add Pharmacies
  - 6. Add Contacts





It is very important for you to fill out each section using the blue hyperlinks **before your** first (or next) appointment with us.

After this has been completed, you can use this secure portal to:

- 1. Communicate with us!
- 2. View your lab results.
- 3. See your past and upcoming appointments.
- 4. View and sign any additional documents from us.
- 5. See your account and even pay your balance!